Ventnor Harbour 'Get Well Plan' - Version 1.10; 1November 2023

Green - complete
Yellow - Planned completion date

No.	Action	Sub action	By Who	By When	Comments	Dec-21	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24
1	Include Ventnor Harbour Revision Order in the list of legislation in the MSMS.	Separate Ventnor Harbour MSMS.	J. Brand/ VH Man. Co.	31.10.23	Draft has been completed																									
2	Produce Enforcement policy	Separate Ventnor Harbour MSMS.	J. Brand/ VH Man. Co.	31.10.23	To be reviewed after audit, Sept 2023																									
4	Include the executive and operational duties in the MSMS.	Separate Ventnor Harbour MSMS.	J. Brand/ VH Man. Co.	31.10.23																										
5	Consider forming a Ventnor Harbour User Group (VHUG).	List the membership in the Ventnor Harbour MSMS and form a VHUG	J. Brand/ VH Man. Co.	31.05.24	Discussed but no action until MSMS completed - possibly use the group of users that are involved in the consultation for the Nav RA																									
6	Draft a Ventnor Harbour Safety Management Plan	JB to make sure that the management plan is reviewed and updated before Navigation RA - need to set responsibilities within the document. Plan to include training matrix and information (confirm detail with VH man co).	J. Brand/ VH Man. Co.	31.05.24	This will bring Ventnor Harbour to full PMSC compliance.																									
8	Undertake a full Ventnor Navigation Risk Assessment (NRA) for Ventnor SHA area.	It is recommended that a new "Ventnor Register" is set up in Hazman and a full NRA is undertaken starting with a robust hazard identification involving local stakeholders. As part of the NRA consider whether: 1 - Any form of LPS/VTS is required. 2 – Any form of pilotage is required. 3 - The current Navaids remain appropriate. 4 - Mooring arrangements and operations are appropriate.	J. Brand/ VH Man. Co.	31.10.23	PO raised to Marico to undertake the RA. 10/11/23 - consultation meetings provisionally scheduled for 21 Feb 2024																									
9	MSMS to include guidance on the maintenance and review process of the Ventnor NRA.	Separate Ventnor Harbour MSMS.	J. Brand/ VH Man. Co.	28.02.24	To be completed once NRA completed																									
10	Develop events planning guidance and procedures.	Separate Ventnor Harbour MSMS.	J. Brand/ VH Man. Co.	30.09.23	This will only be boat rallies as Ventnor harbour have no land based land events																									
11	Develop a Ventnor stand-alone MSMS.	It is suggested that a sperate Ventnor Harbours MSMS	J. Brand/ VH Man. Co.	30.09.23	MSMS will be based upon Newport's MSMS																									
12	Develop a Ventnor Emergency Plan.	Suggest base on the Newport Emergency Plan dated Jul 20.	J. Brand/ VH Man. Co.	30.11.23																										
16	Incorporate Ventnor into the Hydrographic Policy and survey programme.	Ensure that the hydrographic survey contractor passes the survey data to UKHO	J. Brand/ VH Man. Co.	31.05.24	Purchase order issued and Survey booked for early 2024																									
17	Include reference to Ventnor's powers to dredge, remove wrecks plus seaweed clearance in the MSMS.	Separate Ventnor Harbour MSMS.	J. Brand/ VH Man. Co.	30.09.23	When updated terms and conditions sent to berth users																									
19	Develop Ventnor Open Port Duty and event planning procedures.	Separate Ventnor Harbour MSMS.	J. Brand/ VH Man. Co.	30.09.23	event planning procedures repeated																									
20	Establish a Small Commercial Vessel licensing scheme in Ventnor	Separate Ventnor Harbour MSMS.	J. Brand/ VH Man. Co.	30.09.23	Based on those for water taxis in Newport																									
21	Develop Ventnor incident reporting, investigation & after-action procedures.	Separate Ventnor Harbour MSMS.	J. Brand/ VH Man. Co.	31.05.24	will be included in MSMS.																									
23	Brief Ventnor harbour users on all the changes that are being introduced.	Suggest: Notice to Mariners, a public meeting, newspaper announcement plus via the VHUG if it has already been formed.	J. Brand/ VH Man. Co.	31.05.24	TBA																									
24	Write and implement Port Waste Management safety plan	To be approved by MCA	J. Brand/ VH Man. Co.	31.05.24	TBA																									
25	Training for any new Harbour Committee members	Ongoing note to provide training to members of the committee.	J Brand		Ongoing																									
26	Review Ventnor Harbour website (information held within IW.com		L Edmonston/VH man co	31/03/24																										